

# ATTENDEE HOUSING REQUEST FORM



**NASS 24TH ANNUAL MEETING  
NOVEMBER 10-14, 2009  
MOSCONE CENTER SOUTH  
SAN FRANCISCO, CALIFORNIA**

You must register for the NASS Annual Meeting within two weeks of booking your hotel room, or your room is subject to cancellation without notice.

## 1 HOTEL

Arrival Date: \_\_\_\_\_

Departure Date: \_\_\_\_\_

Provide three hotel choices in order of preference from the attached hotel list.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Hotel Selection Importance:  Rate  Location

Ambassadors reserves the right to assign hotels based on availability.

## 2 ROOM INFORMATION

Please supply names of all persons to occupy room and type of room. Note, four individuals is the maximum per room. Only one room per form, please make copies if necessary. Room occupants:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Single  Dbl (2 ppl/1 bed)  Dbl/Dbl (2 ppl/2 beds)

Smoking  Non-smoking

Note: Room type & special requests based on availability at check in.

## 3 DEPOSIT INFORMATION

**DEPOSIT:** Reservations will not be processed without a guarantee of (1) night's room and tax deposit by credit card or check (add 14% room tax, 1.5% TID assessment, & \$0.13 per night CA Tourism fee). Deposit is **NON-REFUNDABLE** if rooms are canceled after October 12, 2009.

Guarantee with credit card:  
Credit Cards accepted are (Visa/MC/Amex/Disc/Diners Club)

Number: \_\_\_\_\_

Type: \_\_\_\_\_ Exp: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Guarantee with check. Checks are accepted to reserve rooms but must accompany this form.

Make checks payable to: **Ambassadors**

## MUST BE FILLED OUT

Send Confirmation to: (Please print clearly)

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

(International phone numbers: Please remember to include your country code)

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

## SPECIAL REQUESTS

I am in need of an ADA accessible room. I may need special assistance from hotel in event of an emergency.

Other, please list: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## FIVE WAYS TO BOOK

### Hotel Reservations

**ONLINE:** [www.nassannualmeeting.org](http://www.nassannualmeeting.org)

**PHONE:** 1-800-545-1773 (US & Canada)  
+1-404-584-7458 (International)

**FAX:** 1-888-267-0943 (US & Canada)  
+1-949-219-2316 (International)

**EMAIL:** [nassannualmeeting@ambassadors.com](mailto:nassannualmeeting@ambassadors.com)

**MAIL:** NASS 24th Annual Meeting  
c/o Ambassadors  
240 Peachtree St. Suite 22-S-10  
Atlanta, GA 30303