



7075 Veterans Boulevard, Burr Ridge, IL 60527
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NASS 25th Annual Meeting Exhibitor:

One of the requirements for exhibiting at the 25th Annual Meeting is that an appropriate certificate of insurance be submitted to NASS. The Technical Exhibit Prospectus outlines:

“Exhibitors shall carry their own insurance; insurance is not provided by NASS or the convention center. Each party involved in the exhibit-convention center, NASS and exhibitor, agrees to be responsible for any claims arising out of their own negligence or that of their employees or agents.”

“NASS requires that **(1)** it be named as an additional insured on any commercial general liability or umbrella insurance policy covering personal injury the exhibiting company may have relative to any of its products or services on display at the 25th Annual Meeting.”

(2) A certificate showing proof of this insurance must be in effect over the dates of the show, inclusive of move-in and move-out time. *Renewal certificates are required if expiration is imminent.*

The following sample wording may be used in naming NASS as an additional insured:

North American Spine Society – 25th Annual Meeting
October 5-9, 2010
Orange County Convention Center
Orlando, FL

Certificate holder, NASS, is named as an additional insured with respect to the products and completed operations of insured as respects to the referenced exhibit show and any claims arising our of the display therein.

If the certificate of insurance is not received, the company will be denied admission to the exhibit floor. This information should be submitted to Richard W. Bacon, Exhibits Manager, NASS, 7075 Veterans Boulevard, Burr Ridge, IL 60527. Phone: (630) 230-3662. Fax: (630) 230-3708. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard W. Bacon", is written over a white background.

Richard W. Bacon, Sr. Manager of Exhibits and Corporate Relations